



Person-Directed Planning Program Volunteer Tutor/Visitor

Program Summary:

The Person-Directed Planning Program assists persons with developmental disabilities to create a meaningful life in their community by identifying their life goals and finding community connections, services and/or supports with the help of their families and/or significant others of their choice.

Volunteer Position Summary:

We are looking for a female volunteer to visit with and provide tutoring support to an individual in her early 20's who has a label of developmental disability.

Core responsibilities:

- Develop and maintain a supportive, friendly relationship with the individual
- Assist the individual with improving her computer skills (e.g. typing) and with reading
- Maintain clear and consistent boundaries with the individual
- Keep regular contact with supervisor to discuss progress

Qualifications:

- Experience working with and/or an eagerness to support someone who has a label of developmental disability
- Good listening and verbal communication skills
- Patient
- Demonstrated ability to maintain confidentiality
- Respectful of individual's right for self-determination
- It is very important that the volunteer be reliable and consistent
- Non-judgmental
- Ability to maintain clear boundaries with supported individual
- Demonstrated commitment to principles of equity and inclusion
- Experience tutoring or teaching is an asset but not required

Time commitment:

- Minimum of two 2-3 hour visits per month, as mutually agreed upon by the volunteer and the client
- Weekdays after 3:30 p.m. are preferred; however weekends may be considered, as agreed upon by the client, volunteer and supervisor



- We request a minimum commitment of 6 months

Location:

- Old Weston Road and St. Clair
- Visits will initially take place in the client's home. Future visits may take place in a nearby library, coffee shop or a mutually agreed upon location.

Orientation and Training:

- General orientation to Family Service Toronto will be provided by Volunteer Resources
- Training specific to role will be provided by the client's Person-Directed Planning Facilitator

Benefits:

- Opportunity to gain experience working within the Developmental Disability Sector
- Personal satisfaction received in assisting an individual who requires support to enhance her skills
- Opportunity to spend time with a friendly person who is eager to learn
- References may be provided upon successful completion of the volunteer commitment

FST conducts a Police Records Check for successful applicants for this position and clearance must be obtained prior to starting the volunteer placement.

Please apply for this position online through the FST [Volunteer Application Form](#) and attach a résumé and cover letter to your application.

FST is committed to a policy of equity and inclusion. In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005 and FST's Access and Equity policy, accommodation will be provided in all parts of the recruitment process. Applicants need to make their needs known in advance.

We thank all applicants and will contact the individuals selected for an interview.