

## Student Placement Opportunity: Research and Evaluation (Spring/Summer 2019)

### Important Details:

- Start Date: April, 2019 or later – flexible, depending on student’s requirements

Description	Requirements
<p><b>Description of Program and Placement Opportunity:</b></p> <p>The placement is in the Knowledge Building (KB) (formerly Research, Evaluation and Planning (REP) department), which works with a variety of departments and programs for the purpose of gaining a good understanding of the programs, the clients/participants, their experience and the impact. The department also takes a lead role in research initiatives and operational activities such as organizational planning and compiling of statistics.</p> <p>The student will be involved in a number of program evaluation projects. This can involve collaborating with teams to examine outcomes, design an evaluation plan, collect data, analyze data, and disseminate the findings through reports and presentations. There is also an opportunity to be engaged in research and operational tasks. The specific projects are negotiable depending on the student’s skills and learning interests.</p>	<p><b>Skills that student <u>must</u> possess:</b></p> <ul style="list-style-type: none"> <li>• Advanced graduate-level student;</li> <li>• Previous experience in some research/evaluation work (i.e., design, literature review and measurement selection, ethical research practice, etc.);</li> <li>• Quantitative and qualitative data analysis skills/understanding including use of Excel and/or SPSS;</li> <li>• Strong written and verbal communication skills.</li> </ul> <p><b>Skills that would be an asset:</b></p> <ul style="list-style-type: none"> <li>• Previous course work or experience in program evaluation</li> <li>• Previous course work or experience in report writing</li> <li>• Previous course work or experience in operational planning</li> <li>• Skilled in the use of Microsoft Office, online survey programs such as Survey Monkey and reference management.</li> </ul>
<p><b>Client Population:</b></p> <p>The KB department provides research and evaluation support to the management and staff who work for FST’s programs and services. <b>*Note that direct client contact is not guaranteed in this placement.*</b></p>	<p><b>Ideal start date, days and hours of placement:</b></p> <p>Winter/Spring 2019 - Students may start at any time after January 2<sup>nd</sup> 2019, with flexibility in terms of placement days and hours.</p>
<p><b>Student Responsibilities:</b></p> <p><input checked="" type="checkbox"/> Research  <input checked="" type="checkbox"/> Program Evaluation  <input checked="" type="checkbox"/> Administrative Activities such as Performance Reporting  <input checked="" type="checkbox"/> Report writing  <input type="checkbox"/> Policy Work</p>	<p><b>Does this placement require...</b></p> <p><input checked="" type="checkbox"/> Criminal Record Check  <input checked="" type="checkbox"/> Vulnerable Sector Search</p>
<p><b>Location of Placement:</b> 355 Church Street, Toronto</p>	
<p><b>Field Instructor’s Names:</b> Maria Huijbregts and Laura Stanford</p>	
<p><b>Field Instructor’s Academic and Experience Credentials:</b></p> <p>Maria has a PhD in Health Studies and Gerontology from the University of Waterloo. She is an Assistant Professor in the Department of Physical Therapy at the University of Toronto. Maria has extensive research and evaluation expertise and supervised numerous students in Social Work, Psychology, Public health and other related fields, in a broad range of research and evaluation activities, both in community and social services as well as in health care.</p> <p>Laura has a Masters in Public Administration (MPA) from Dalhousie University as well as a Project Management Certificate from the University of Toronto. She has worked in the Family Service and Child Welfare sectors in Ontario for over six years, and has experience working with government and grassroots organizations. She has completed several courses in qualitative/quantitative methods, research design and project management.</p>	

**Field Instructor's Supervisory Style and Areas of Expertise/Interest (e.g., one weekly formal supervision meeting/open door policy; specific interest in group work and mindfulness):**

Maria provides formal supervision to her students on a weekly basis. She is also available between supervision meetings when students have questions or concerns or to work collaboratively on identified initiatives. Her research and evaluation work is practice based, participatory and uses qualitative and/or quantitative methodologies. She has strong expertise in measurement development and testing. She has a strong interest in knowledge translation and evaluation as a critical component of delivery of 'best practices'.

Laura will co-facilitate placements in Knowledge Building as part of her role as the Research and Evaluation Coordinator in the department. She will attend weekly supervision meetings with students, provide general support to them, and provide feedback on their work to build their skills and knowledge. Laura has an interest in research and evaluation methodologies and knowledge building; including finding creative ways and tools to advance knowledge translation.