



# Workshop Facilitator

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<b>Position:</b>	Workshop Facilitator, Iranian Community
<b>Program:</b>	Healthy Families, Healthy Communities
<b>Contract:</b>	Temporary, part-time until March 31, 2020; 14 hours per week
<b>Schedule:</b>	To be negotiated
<b>Location</b>	Bathurst Finch Hub at 540 Finch Avenue West; with travel in the GTA
<b>Salary:</b>	\$37,047- \$45,717 Grade 4 EXCL
<b>Application Deadline:</b>	September 17, 2019, 5.00pm
<b>File Number:</b>	HFHC #28-19 with cover letter and resume
<b>E-Mail:</b>	<a href="mailto:hrdep@familyservicetoronto.org">hrdep@familyservicetoronto.org</a>
<b>Mail:</b>	HR, 355 Church Street, Toronto, ON M5B 0B2
<b>Web:</b>	<a href="http://familyservicetoronto.org">familyservicetoronto.org</a>

Family Service Toronto (FST) helps people face a wide variety of life challenges. For over 100 years, we have worked with individuals and families destabilized by precarious mental health and/or socioeconomic circumstances, to achieve greater resilience and stability in more just and supportive communities. We achieve this through our direct service work of intervention and prevention which includes counselling, peer support and education; knowledge building; and system-level work including social action, advocacy, community building and working with partners to strengthen the sector.

Healthy Families, Healthy Communities (HFHC) is a community-based program for newcomer women, seniors and youth. It provides programs, which serve individuals from specific linguistic and cultural communities i.e. Afghan Iranian, Latino-Hispanic, Somali and Arabic-speaking communities. Seniors, women and youth from these communities are offered programs that are in their first language and are facilitated by staff with a lived experience in these communities. Programs include peer support groups, educational workshops and community events.

## **RESPONSIBILITIES:**

- Provide community-based workshops for women and seniors on topics that are relevant to new immigrants and refugees
- Provide participants with appropriate information and referrals, related to mental and physical health, well-being and navigating the healthcare, legal and educational systems
- Assist with outreach to the Iranian community at large to raise awareness of the Healthy Families, Healthy Communities program and to recruit participants
- Assist with any related research activities, including on-line research, focus groups and/or telephone interviews
- Provide instrumental support to participants
- Maintain up-to-date notes, records, statistics and other data as required



- Assist in the facilitation of peer support groups, when required
- Translate workshop materials and provide interpretation when required.
- Ensure the regular and timely recording of data as required by funder(s) and FST
- Assist with special events

## **QUALIFICATIONS:**

- College diploma or equivalent education and experience, with a minimum of three years of experience working in the social service field
- 2 to 3 years' experience working with women and seniors
- Experience providing educational workshops on a range of topics pertinent to women and seniors (e.g. gender-based violence, stress management and other coping skills, elder abuse, health and wellness) using principles of adult education
- Understanding of the peer support model
- Experience working with service systems and an understanding of barriers to accessing these systems
- Experience in planning and implementing a series of workshops
- Lived experience within the Farsi-speaking community and the ability to speak Farsi, as well as English
- Good listening, written and verbal communication skills
- Good computer skills and experience using a computer database
- Demonstrated ability to work independently and as a member of a team
- Extensive knowledge or community resources and supports for women and seniors
- Demonstrated commitment to principles of cultural competency, social justice, anti-oppression and equity and inclusion
- Flexibility in hours of work, including some evening and/or weekend work
- Ability to travel throughout the City of Toronto
- Criminal reference check with Vulnerable Sector Search completed within the past 12 months

We are committed to developing a diverse service team that reflects the diversity of the population who live and work in the City of Toronto. We actively encourage applicants from all equity seeking groups especially those with lived experience from racialized and or marginalized communities. Our goal is to attract, develop, and retain highly talented employees from diverse backgrounds allowing us to benefit from a wide variety of experiences and perspectives.

In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and FST's Equity and Inclusion policy, accommodation will be provided in all parts of the hiring process. Applicants need to make their needs known in advance.

We thank all applicants and will contact the individuals selected for an interview.

**No phone calls please.**